

## **Payment Policies**

The tuition fees are due prior to the start of the academic year and payable in advance of attendance at the start of each term. Tuition fees will be invoiced from the time of admission to ensure that payments can be processed before the start of the academics. In case any changes in your circumstance, we would recommend you to contact us in advance of the deadline of fees payments, so that we can guide you on available options. Please note, all tuition fees are in accordance with the fee structure established by Smart Vision School under the guidance of KHDA School Fee Framework.

## Payment of Fees & Non-Payment of fees

- Payment of school fees are required within the first month of the term, unless agreement with school bursar has been made prior to the start of the term for a payment plan.
- For any family taking advantage of corporate discounts evidence of membership must be provided (copy of Esaad/Platinum card ) if a family cannot provide this within the first month of the term, the discount will not be applied.
- Failure to pay school fees may result in a loss of the student's place in the school, withholding of their school reports, references, and/or examination results, as well as a temporary or permanent expulsion or exclusion from school.

## **Tuition fees Refund:**

In the cases of both existing and new students, the registration/re-registration deposit will not be refunded unless there are extenuating circumstances. These circumstances include, but are not limited to, evidence of family/student relocation to another country/emirate or any other unforeseen circumstances.

- 1. In the case of refund, the school fees will be calculated as follows:
  - Tuition fees paid prior to the beginning of the academic year are refundable and only the registration/ re-registration fees will be deducted.
  - · If the student was enrolled in the school for two weeks or less, a month's fees will be deducted;
  - · If the student was enrolled in the school for a period ranging between two weeks and one month, two months' fees will be deducted

- · If the student was enrolled in the school for more than a month, the full term's fees will be deducted
- 3. The refund will be calculated from the start of the term and the date of the official request by the parent stating the intent of withdrawal and not from the date when the student was absent. Being on the school registrar counts as days in school.
- 4. If paid with credit card or online, monies will be refunded back to the credit card. Cash or cheque payments will be refunded via cheque.